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ABOUT THIS DOCUMENT

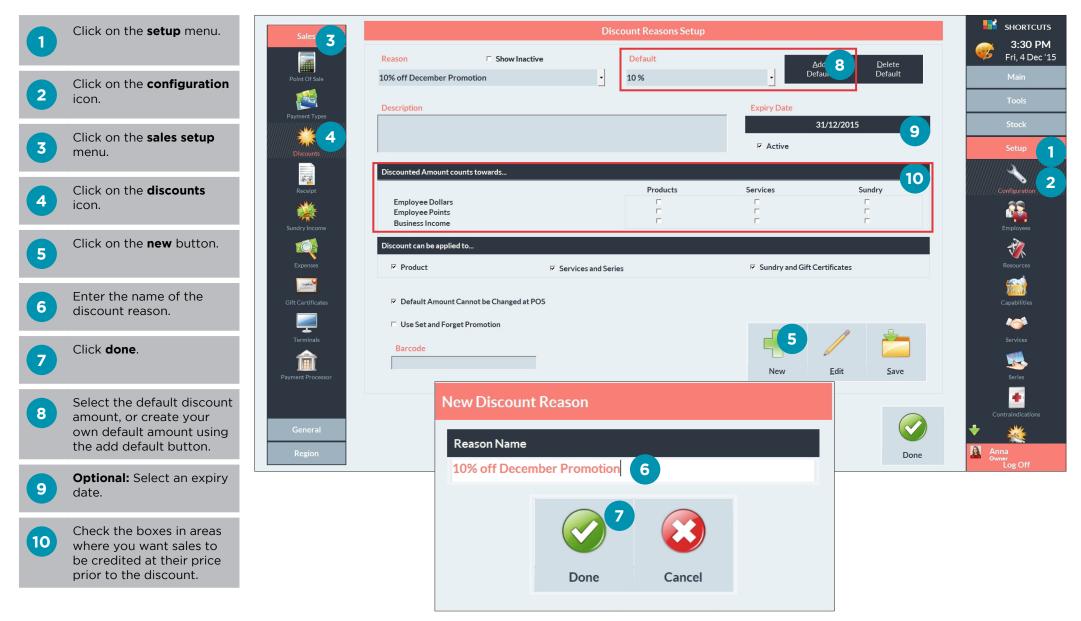
Discount reasons are used to keep track of why prices are being reduced at the Point of Sale.

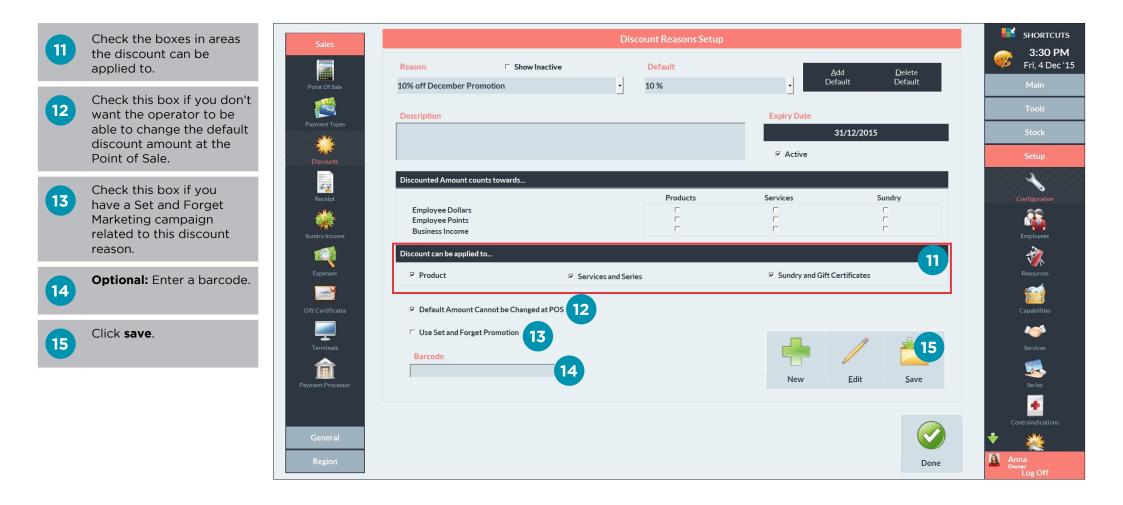
When you want to allow discounts to be applied for a specific reason within your business, you can create a discount reason. For example, if you wish to offer your clients a discount on their birthday, you can set up a 'Birthday' discount reason.

Once you have created a discount reason, it will be available for selection at the Point of Sale. The discount can then be applied to a specific item, or to the entire sale. This allows you to control the discount amount, and ensures that discounts can only be applied for authorised reasons.

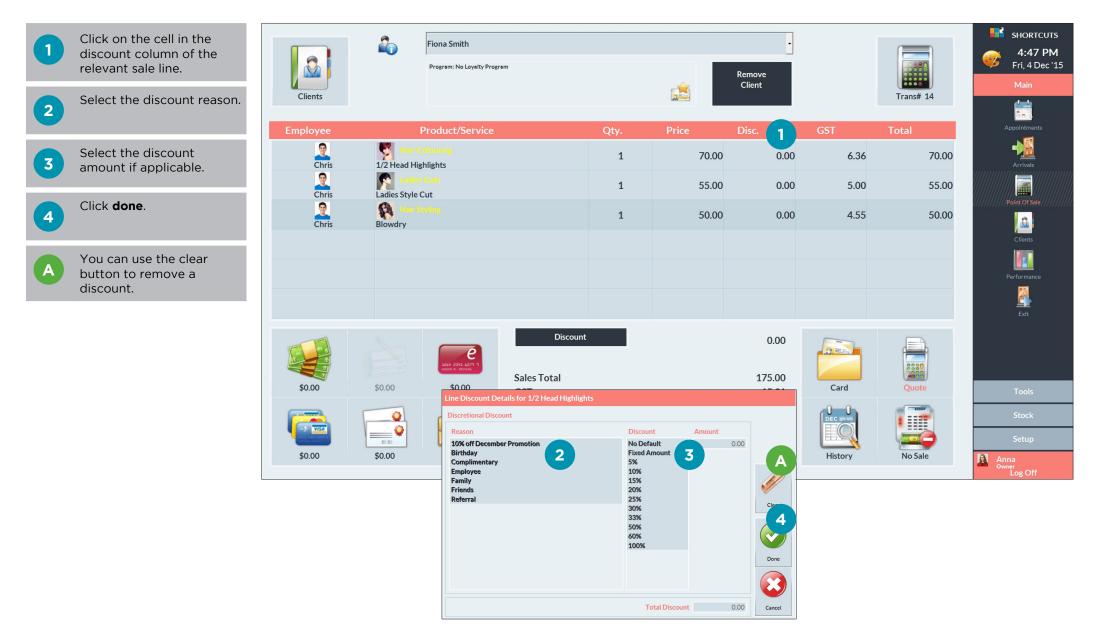
You can track your discount reason usage by viewing the Discount Reason Breakdown Report.

CREATING A NEW DISCOUNT REASON

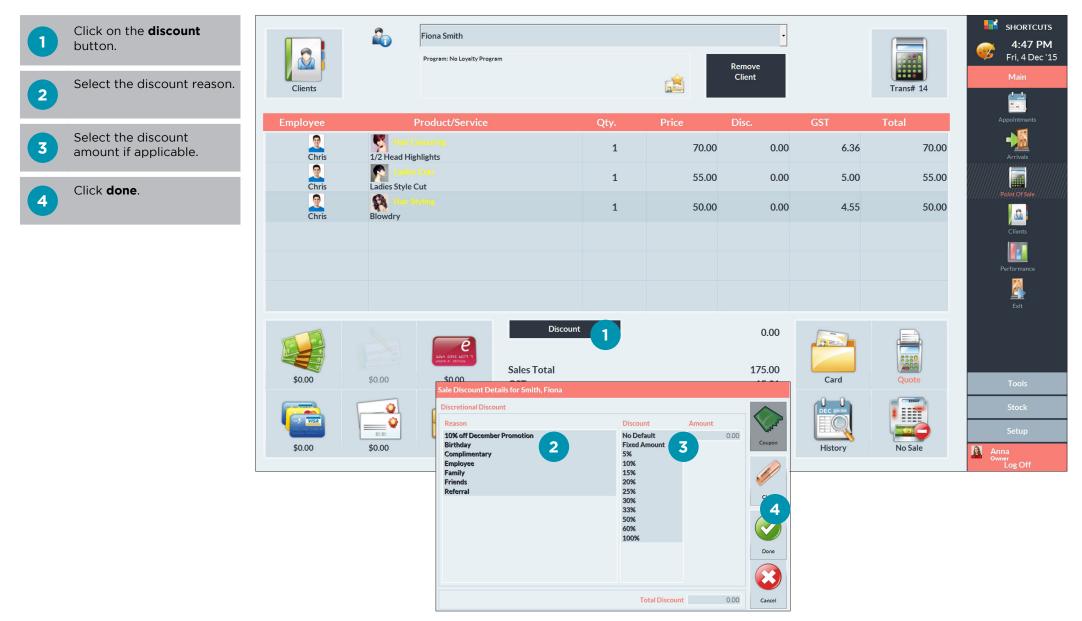




APPLYING A DISCOUNT TO A SALE LINE



APPLYING A DISCOUNT TO AN ENTIRE SALE





it suits you

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